SAMPLE LETTER OF STOCK TRANSFER TO UHS

_____
(Date)

Attn: _____ (Brokerage)

_____ (Contact person)

_____ (Address)

_____ (Account number)

Re: Gift of Securities

Please accept this letter as authorization to gift

_____ of _____
(Number of shares) (Name of security)

to San Francisco University High School
DB Alex Brown Inc.
DTC #443
Account number 5ZX 265779
Account name: San Francisco University High School

The tax identification number for the school is 23-7313754.
Please deliver these shares to the SFUHS account at DB Alex Brown.

This gift is for the Annual Fund.

Please feel free to call me at _____ (telephone number) should you have any questions or need further information. Your assistance is appreciated.

Sincerely,

_____ (Signed)
Type Name

_____ (Second signature, if required)
Type Name

cc: Tricia Foster
Director of Development
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